



## Hilltop School

An academy within Nexus MAT

Larch Road, Maltby, Rotherham, S66 8AZ

Tel: 01709 81338 Fax: 01709 798383

email: [hilltop.special@rotherham.org](mailto:hilltop.special@rotherham.org)

Headteacher: David Burdett

[www.maltbyhilltop.com](http://www.maltbyhilltop.com) [www.nexusMAT.org](http://www.nexusMAT.org)



Monday 14<sup>th</sup> November 2016

Dear families, parents and carers

**Parent and Carers Ambassador** – Vic Harrop has formally been appointed (unpaid) as an ambassador for parents and carers. Vic is an alternative point of contact for parents and carers to seek advice, support and or/guidance about issues relating to their child if you as a parent do not feel comfortable raising issues with your class teacher or the senior leadership team. You can leave a message through school for her or email on [hssvharrop@rgfl.org](mailto:hssvharrop@rgfl.org).

**Absences** – So far this year we are at 91.7% attendance and our target is to be above 92%. For most of our pupils 95% is easily achievable and this should be a realistic target. Our school review (practice Ofsted) picked up we can not be a good school if our attendance is not much closer to 94%. Can you ensure your child attends school regularly and that you call school if they are unwell.

**Medication** – We have a new medication policy.

Just to remind you that we can't give any 'over the counter' medications (cough medicine etc) at school. We can only give medicines that are prescribed to your child. It needs to be in the original box/container with a pharmacy label, in date, the child's name and how much to give. We would like you to fill in and sign the medication form on our website or get one from school and send this in with the medication.

**Weather Issues** – We have had snow once already this year and we will have more at some point before the end of the winter. If we have an emergency or feel it is not safe to come to school we will text all families to let you know. We hope to do this by 7am in the morning. Can I urge you all to check we have your latest mobile phone number so we can make sure you get a text. We will also let the local radio stations know. Everyone's first priority is your child's safety, and if you don't think it is safe, then keep them at home for the day, just ring us to let us know. Just be aware the phone lines are likely to be busy, so just keep trying. You can email school on [hilltop.special@rotherham.gov.uk](mailto:hilltop.special@rotherham.gov.uk) and we will get back to you as soon as we can.

**Staffing** – Steph Culic is leaving us after 4 years and we would wish her well in her new post, she has been a great asset to the school and will be greatly missed. We have appointed a school business manager Janine Blakemore who will be starting at the end of December. She has had many years in finance and we are looking forward to her joining us and bringing her expertise.

**Fashion show** – It raised a staggering £700 toward after school clubs, residentials and summer school. Thanks to all who came to pack out the hall and Chris, Kate, Jane, Anita, Claire and Homebase for all their hard work organising the event.

**Inset Day** – A reminder that the school will be closed to pupils on Friday 17<sup>th</sup> February for a training day.



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### Dates for your diary

November	December	January
Fri 18 <sup>th</sup> Proud assembly 2:30.	Tues 6 <sup>th</sup> Panto 10am & Nativity 1:30 Wed 7 <sup>th</sup> Nativity 10am & Panto 1pm Mon 12 <sup>th</sup> 10:30 Christmas Coffee morning Tues 13 <sup>th</sup> Upper school disco Fri 16 <sup>th</sup> Proud Assembly 2:30	Tues 3 <sup>rd</sup> January back to school for us all.

David Burdett

Headteacher

#### ***If you are worried about a child***

*If the child is in immediate danger contact the police on 999 (in an emergency);*

*If the child is not in immediate danger then contact Rotherham Children's Social Care Services to report your concerns. Call the Multi Agency Safeguarding Hub (MASH) on 01709 336080;*

*If the child is not in immediate danger but you believe a crime may have been committed then call the Police on 101.*